

The Journal of Dress History:

Submission Guidelines for Book Reviews



The Journal of Dress History
Published By
The Association of Dress Historians
www.dresshistorians.org/journal

Contents

Introduction.....	3
Submission Eligibility	4
Submission Guidelines for Book Reviews	5
The Purpose of Book Reviews.....	5
Book Review Agreement.....	5
Book Reviewers’ Responsibilities.....	5
Book Reviewers’ Acknowledgements	6
Substance	7
Form	7
Upon Publication of a Book Review.....	9

Introduction

The Journal of Dress History (JDH) is the academic publication of The Association of Dress Historians (ADH) through which scholars can articulate original research in a constructive, interdisciplinary, and peer reviewed environment. The ADH supports and promotes the study and professional practice of the history of dress, textiles, and accessories of all cultures and regions of the world, from before classical antiquity to the present day. The ADH is Registered Charity #1014876 of The Charity Commission for England and Wales.

The Journal of Dress History is published solely for educational purposes and is non-commercial: journal issues are not for sale or profit. The Journal of Dress History is run by a team of unpaid volunteers and is published on an Open Access platform distributed under the terms of the Creative Commons Attribution License, which permits unrestricted use, distribution, and reproduction in any medium, provided the original work is cited properly.

Complete issues of The Journal of Dress History are freely available on the ADH website, www.dresshistorians.org/journal.

Submission Eligibility

If you would like to discuss an idea for a potential book review, please contact the Book Reviews Editor at books@dresshistorians.org.

Both members and non-members of The Association of Dress Historians (ADH) are invited to discuss their book review ideas.

However, only ADH members can publish in The Journal of Dress History. Potential book reviewers must ensure that their ADH membership is current before securing a book for review.

ADH membership is open to anyone with an interest in the field. Become a member today! ADH memberships are only £10 per year and are available at www.dresshistorians.org/membership.

The ADH receives no public funds, is a non-profit educational charity run by a team of unpaid volunteers and is wholly funded by annual memberships and donations. Membership dues contribute to our ongoing support and promotion of the study and professional practice of dress history.

Submission Guidelines for Book Reviews

The Purpose of Book Reviews

The purpose of publishing book reviews in The Journal of Dress History is twofold:

1. To demonstrate the depth and breadth of current book publications within the discipline of dress history
2. To help readers of The Journal of Dress History determine if they should read or purchase the book

Book Review Agreement

Books are supplied to book reviewers free of charge, in exchange for a book review that will be published in The Journal of Dress History. The publishing houses provide free books for marketing and publicity purposes. The book will be posted directly to the book reviewer, and the reviewer can keep the book, provided that they have written and submitted the review to books@dresshistorians.org. Obtaining a free book does not obligate the reviewer to write a positive review; in fact, The Journal of Dress History emphasizes the importance of reviewers writing honest reviews that include critical analysis.

If, after receiving the book, the reviewer decides they cannot (or will not) write the book review by the agreed upon deadline, then the reviewer must return the book (at their own expense) via regular post to the Book Reviews Editor. Contact books@dresshistorians.org for the postal address.

- Returned books must be in the original condition and without notes or markings on the pages.

Book Reviewers' Responsibilities

Book reviewers are responsible for ensuring that their submitted book review contains accurate facts, dates, grammar, spelling, and adheres to the following book review guidelines.

All book reviews will be edited by the editorial team of The Journal of Dress History; however, the editorial team does not hold a physical copy of the book under review. Therefore, the book reviewer alone is responsible for providing

accurate facts, dates, grammar, spelling (especially of names, references, and page numbers within the book, which the JDH editorial team cannot verify).

The reviewer must rely on the information published in the actual book, not that which is featured on the publisher's website or amazon.com (as, for example, authors' names (and the order in which they appear) are guaranteed accurate in the physical published book, but not necessarily elsewhere).

Book Reviewers' Acknowledgements

By submitting a book review to The Journal of Dress History, reviewers acknowledge and accept that:

- As a book reviewer you do not hold any bias or conflict of interest; for example:
 - Do not write a book review if you personally know the author of the book under review.
 - For example, friends cannot review friends' books in The Journal of Dress History.
 - Do not write a book review if the book under review was published by the same publishing house that has published your own book.
 - For example, Bloomsbury authors cannot review Bloomsbury books in The Journal of Dress History.
 - Do not write a book review if you were mentioned anywhere in the book.
 - For example, if you were interviewed for a chapter or were mentioned in the Acknowledgements, you are disqualified from writing the book review.
- The review is the author's original work and has not been published elsewhere;
- Once the review has been accepted for publication in The Journal of Dress History, the review cannot be revoked by the reviewer;
- The review contains neither plagiarism nor ethical, libellous, unlawful statements;
- All reviews are subject to editorial revision before publication.
- Book reviewers acknowledge and accept that some of their published book review might be posted publicly elsewhere, such as on publishers' websites.

Substance

- Book reviews should include some insight into the author's background, experience, or qualifications.
- Book reviews must contain a critical analysis of the book, which could include the following five steps, in this order (as a suggestion):
 1. Provide an overview of the book
 2. Identify important information in the book
 3. Place this book into the wider context and literature
 4. Critically analyse the book, including:
 - Organisation and clarity of writing
 - Identification of logical flaws
 - Critical assessment of research methods
 - Use of sources
 5. In conclusion, articulate an academic opinion of the book
- At the end of the book review, reviewers must provide guidance on whether the readers of *The Journal of Dress History* should consider purchasing the book or view the work as an important point of reference for a particular field.
- Errors of fact or typographical errors can be pointed out in the review but should not be dwelt upon unless the reviewer feels the errors compromise the validity of the work as a whole.
- Please be kind and balance critical observations with a recognition of the contributions that the text might offer.
- Criticism must be substantiated with reference to appropriate alternative scholarly work.
- Reviews must aim to be professional, courteous, and temperate and not include attacks on the author as personal attacks will not be published.
- Due care and attention must be paid to diversity, equality, and the avoidance of generalisations.
- Footnotes are not permitted.

Form

- Book reviews must be between 700 words (minimum) and 1300 words (maximum), which includes everything: the review, the book title information at the top of the review, the copyright information, and the required 150-word (maximum) reviewer's biography.

- Book reviews must be submitted as a Word document (.doc or .docx).
- The Word document must be saved with the reviewer's first name/last name, in this format:
Book Review, Sally Ford.docx
- Reviews must begin with the book title, then the author(s)/editor(s), the publisher, city/county/state/province/country of publication, year of publication, (and then the following information as a guideline, per whichever information is included in the book): notes, appendices, bibliography, credits, index, illustrations (and/or additional information that is included in the book), number of pages, softback or hardback, and price (in British pounds); for example:

Clothing Art: The Visual Culture of Fashion, 1600-1914, Aileen Ribeiro, Yale University Press, London, England, 2017, Notes, Bibliography, Credits, Index, 80 Black-and-White Illustrations, 170 Colour Illustrations, 572 pages, Hardback, £55.00.

(Note that book titles are italicized (as are exhibition titles), along with the comma that may appear after the title.)

- When including quotations, use “double” quotation marks.
- When the book under review is quoted, the page number(s) must be cited at the end of the quotation; for example:
 - “This is an example of quoted material in a book review” (p. 93).
 - This is an example of unquoted (yet referenced) material in a book review (pp. 293-295).
- When writing a book review, never utilise first person singular (I, me, my, mine) or first person plural (we, us, our, ours). Never utilise second person singular or plural (you, your, yours). Instead, only utilise third person singular (he/she/it, him/her/it, his/her/its, his/hers/its) or third person plural (they, them, their, theirs).
- At the end of the book review, insert the copyright information (as the reviewer will hold the copyright to their own book review) and email address in the following format:

Copyright © 2022 Reviewer's Firstname/Lastname
Email: abc@xyz.com

- Book reviewers are required to include an email address following the copyright notice.

- The reviewer is required to insert their 150-word (maximum) biography (written in essay format in the third person), which will be published with the book review.
- For any questions regarding this book review format, read published book reviews that are available at www.dresshistorians.org/journal.

Upon Publication of a Book Review

Upon publication of a book review in *The Journal of Dress History*, the book reviewer will receive an official PDF of their individual book review. The official PDF will include the cover page, which is integral and required as it demonstrates (legal and academic) legitimacy.

Book reviewers are invited to download the entire journal issue PDF and post it to their own personal or professional websites, or (preferably) reviewers can provide a link so others can visit our official journal webpage.

Book reviewers are also welcome to visit our journal webpage and right-click on the front cover of the journal to download a JPG of the front cover, if reviewers want to post the front cover on their own personal or professional websites.

Our journal is Open Access, so reviewers are freely able to share the journal.

Each book reviewer owns the whole copyright to their individual book review published in *The Journal of Dress History* (which is beneficial to the reviewer and which is different than many other academic journals).

All published book reviews are automatically sent by the Book Reviews Editor directly to the book author(s) and the book publisher.