



The Association of Dress Historians
www.dresshistorians.org

ADH Chair Role Description

Role Title: ADH Chair
Reports to: N/A
Organisation: The Association of Dress Historians (ADH)
Manages: Executive Committee Members

Purpose:

The ADH Chair is responsible for ensuring effective leadership and good governance of the ADH Executive Committee and organisation. The role will primarily focus on building and managing a cohesive ADH Executive Committee, creating clarity of purpose and considered decision-making. Please note for practical considerations UK residency is an advantage.

Expectations:

The ADH Chair will be expected to:

- Lead the ADH Executive Committee and organisation
- Ensure the ADH Executive Committee and organisation understand and agree on ADH Constitutional objectives and purpose
- Ensure decisions made and actioned advance the purpose of the ADH
- Create productive relationships with and among individual Executive Committee members
- Create constructive relationships with the ADH Executive Committee to enable the work of the organisation to be delivered
- Create the right environment for a high performing and cohesive ADH Executive Committee

- Steer the ADH Executive Committee in identifying key governance decisions to be made
- Manage potential conflicts of interest to ensure probity is maintained and there is appropriate transparency
- Act as an ADH spokesperson and figurehead as required
- Ensure adequate support and supervision arrangements are made for Executive Committee members, Sub-Committee members, and volunteers
- Attend ADH International Conferences and events (generally twice a year) and ADH Executive Committee meetings (three maximum a year)

Desirable skills:

- Previous experience in a charitable role
- Demonstrable interest in the field of dress history
- Ability to use Microsoft Office package

Desirable competencies:

- Capacity to lead and build a diverse team
- Excellent diplomacy and persuasive skills
- Good interpersonal and communication skills
- Capacity to collaborate to achieve desired goals
- Understanding and seeing the bigger picture
- Capacity to manage challenges with effective resolutions
- Ability to promote a fair, open, diverse, and inclusive organisational culture

Type and length of role:

- This is a voluntary role on the ADH Executive Committee. It is a three-year tenure after which, the role will be put up for re-election.
- The Chair may be asked to join an ADH Sub-Committee.
- This role is subject to a three-month review period to ensure expectations are met for both role holder and ADH Executive Committee.
- The role holder will need to devote required time to position and organisation. (This will be discussed with successful applicant prior to acceptance of role.)
- In the event that the role holder resigns, a by-election must be held and a new Chair recruited before the current role holder can stand down.

The role will remain open until filled.

To apply, please send a note of interest (maximum 200 words) which includes candidate's background, dress history interests, and suitability to the post.

Send simultaneously to both:

Kirsten Burrall
ADH Deputy Chair
deputychair@dresshistorians.org

Emily Taylor
ADH Secretary and Trustee
secretary@dresshistorians.org