

Book Reviews Editor for the Journal of Dress History – Job Description

The Journal of Dress History, the academic publication of The Association of Dress Historians, is seeking to appoint a new Book Reviews Editor.

The Journal: Founded in 2017, the Journal of Dress History publishes four issues online each year. The Journal is a space in which scholars can articulate original research in a constructive, interdisciplinary, and peer reviewed environment about all aspects of human dress and appearance from Antiquity to the mid-twentieth century.

The Role: The Book Reviews Editor is a core member of the editorial team. Reporting to the Editor and working with the Commissioning Editor and Managing Editor, they have oversight of the commission and editing of book reviews for the Journal. Each issue of the Journal includes five book reviews.

Desired experience and qualities:

- Broad subject knowledge in global dress and textile histories.
- Familiarity with academic journal processes, with possible experience of authorship and publication in academic journals.
- Efficient administrator and communicator, proficient in Microsoft Word and Excel.

Job Description: The Book Reviews Editor would be expected to undertake the following responsibilities:

- Liaise with the Commissioning Editor to ensure each issue of the Journal has up to five book reviews.
- Liaise with publication companies and review authors to ensure each issue of the Journal has up to five book reviews.
- Nurture relationships to ensure diversity of books under review and book reviewers.
- Provide critical, constructive feedback on book review submissions – that will include suggestions for further improvements to the text – to (a) inform a decision about an article's acceptance for publication, (b) support authors in developing their research and writing.
- Work within deadlines set by the Commissioning and Managing Editors.
- Respond timely to email correspondence about articles under review (ie. within 48 hours). The Book Reviews Editor will transact all Journal business through the books@dresshistorians.org email address.
- Periodically review and update book reviews guidance for authors in conjunction with the editorial team.
- Serve as a Book Reviews Editor on a voluntary basis for up to two consecutive years.

To apply: please send an expression of interest, outlining how your knowledge and skills match the above job outline, and a brief CV, to journal@dresshistorians.org by: **15 July 2022**. Please use 'Book reviews application' as your email subject. The Association of Dress Historians embraces all forms of diversity, and we welcome applicants from diverse backgrounds that include, but are not limited to race, disability, age, sex, gender identity, sexual orientation, religion and belief.